

The agenda for the IQAC- meeting to be held on 19/06/2018

The IQAC – meeting is called on 19/06/2018 to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC room at 4.00 p.m

Agenda-

- i. Finalization of the minutes of the last meeting.
- ii. Preparation of AQAR.
- iii. Discussion on Autonomy
- iv. Academic calendar
- v. Compilation of Academic Performance Indicator (API) of faculty.
- vi. Discussion on RUSA/ IDP guidelines.
- vii. Conference proposal, Course proposal.
- viii. Departmental presentations of annual performance (2017-18).
- ix. Any other.

The following members were present. The meeting unanimously passed the following resolutions.

- i. Principal Dr. N. P. Tendolkar, Chairman
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM
- iii. Prof. A. M. Kulkarni, Co-Ordinator
- iv. Prof. V. P. Shringare, Member
- v. Dr. S. A. Patil, Member
- vi. Dr. M. R. Kale, Member
- vii. Dr. P. V. Naikwade, Member
- viii. Prof. U. B. Bhatye, Member
- ix. Dr. Mahesh Bhagwat, Educationist
- x. Mr. Mangesh Prabhudesai, Industry Expert

Resolutions:

The meeting of the IQAC was held on 19/06/2018 in IQAC room at 4.30 p.m. following resolutions were passed unanimously

- i. It was resolved that the minutes of the last meeting be finalized.
- ii. It was resolved that the AQAR of last academic year (2017-18) be prepared before 31st July, 2018.
- iii. It was resolved that the IQAC should engage discussions with all the staff members regarding the guidelines of UGC for autonomy.
- iv. It was resolved that the IQAC committee should deeply study the RUSA guidelines and prepare proposal for CPE and Autonomous status for college
- v. It was resolved that IQAC will prepare academic calendar for the year 2018-19 after collecting the necessary information and inputs of various departments. The work is assigned to Dr. M. R. Kale and Dr. P. V. Naikwade
- vi. It was resolved that all the teachers should be intimated to prepare their API and submit to the IQAC for approval.
- vii. It was resolved that the proposal of International conference on environment jointly organized by Department of Botany and IQAC in December 2018 is sanctioned.
- viii. It was resolved that the departments who could not make their presentation in the month of April, 2018 before IQAC committee for the academic year 2017-18 are expected to complete it before 31st July, 2018.
- ix. It was resolved that the proposal of certificate course in Vedic Maths by the department of Mathematics is sanctioned.

Action taken report

- 1) Frequent meetings were conducted with the staff members to discuss the guidelines for autonomy and their queries were sorted out. Experts like Principal Dr. Subhash Dev, NAAC Assessor, Dr. Vijay Joshi RUSA director, Principal Dr. Sanjay Chakane Senate member Pune University and Principal Dr. Rajendra Shinde St. Xavier's College, Mumbai were invited to guide for initiating the process of autonomy and its implication.
- 2) Proposal for CPE was prepared and submitted to UGC.
- 3) Academic calendar was prepared and activities were monitored by IQAC
- 4) API prepared by staff member were checked by IQAC
- 5) Proposal for International conference is sanctioned
- 6) Various certificate courses were started

The agenda for the IQAC- meeting to be held on 07/09/2018

The IQAC – meeting is called on 07/09/2018 to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC – room at 4.00 p.m

Agenda-

- i. Finalization of the minutes of the last meeting.
- ii. Review of AQAR for submission.
- iii. Department wise review of activities during the last two and half years according to the guidelines issued by IQAC.
- iv. Restructuring of committees and re-assignment of responsibilities.
- v. Academic and administrative audit.
- vi. Planning of academic and co-curricular activities for the next two and half years.
- vii. Granting permission to new PG, Diploma and certificate programmes.
- viii. Review of preparation of International conference to be organized in December 2018
- ix. Infrastructural provisions for German language course
- x. Preparation of presentation for CPE and Autonomy
- xi. Sanction for E-content development workshop to be organized by IQAC in October 2018
- xii. Any other.

The following members were present. The meeting unanimously passed the following resolutions.

- i. Principal Dr. N. P. Tendolkar, Chairman
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM
- iii. Prof. A. M. Kulkarni, Co-Ordinator
- iv. Prof. V. P. Shringare, Member
- v. Dr. S. A. Patil, Member
- vi. Dr. M. R. Kale, Member
- vii. Dr. P. V. Naikwade, Member
- viii. Prof. U. B. Bhatye, Member
- ix. Dr. Mahesh Bhagwat, Educationist
- x. Mr. Mangesh Prabhudesai, Industry Expert

Resolutions:

The meeting of the IQAC was held on 07/09/2018 in IQAC room at 4.00 p.m. following resolutions were passed unanimously.

- i) It was resolved that the minutes of the last meeting be finalized
- ii) It was resolved that all the departments should send the reports of their activities of post NAAC period along with documents on or before 15th October, 2018.
- iii) It was resolved that AQAR should be finalized and uploaded on or before 31st of October 2018.
- iv) It was resolved that the following committees should be restructured as follows,
 - a) Parent Teacher association: R. P. Bansode, A. J. Jadhav and S. R. Sonwane
 - b) Alumni association: Prof. S. S. Pujari, Prof. V. P. Shrangare, Dr. A. S. Varale
 - c) Career guidance and placement cell: Dr. M. H. Magdum, Dr. L. B. Patil, Prof. S. R. Sonwane
 - d) Skill oriented courses and Entrepreneurship cell (Incubation center): Prof. S. V. Takalakar, R. V. Thoke, R. P. Bansode, Mr. A. C. Dhware, Mr. A. S. Naphade, Mrs. Piya More and Mr. Ajit Devale
 - f) E-Content Development Committee: Dr. H. V. Chavan, Mr. A. S. Naphade, Mr. S. N. Kambli
 - g) Beautification Courses: Dr. V. S. Phatak
 - h) Competitive examination: P. P. Jadhav, C. N. Math and A. C. Dhware
 - i) Counseling cell: Dr. H. V. Chavan and Dr. V. S. Phatak
 - k) Feedback Committee: Mr. A. S. Naphade, Mr. S. N. Kambli, Mr. P. T. Nargude
- v) It was resolved that academic and administrative audit should be conducted faculty wise. And financial requirement should be furnished by the concern heads of the departments.
- vi) It was resolved that all the departments should furnish the detailed planning of activities to be conducted as per IQAC guidelines for the next two and half years on or before 30th November 2018.
- vii) It was resolved that the IQAC recommends the following courses to be initiated
PG in Geography, PG diploma in GIS, Certificate course in Organic farming, Advanced cycling instruction and repairing, Dish and TV repairing and Maintenance, certificate programme in eco-friendly lifestyle.

- viii) It was resolved that the two rooms on first floor of Kaladalan should be allotted for German Language Course and necessary furniture and arrangements should be made on or before 30th November 2018.
- ix) It was resolved that the committee headed by Prof U. B. Bhatye and members Prof. M. W. Jakhi, Dr. H. V. Chavan will Prepare a presentation for CPE and Autonomy.
- x) It was resolved that IQAC sanctions the organization of E-Content workshop to be organized in October 2018.

Action taken report

- 1) AQAR was prepared and uploaded.
- 2) Committees were prepared and respective work was assigned.
- 3) Academic and administrative audit was conducted.
- 4) Instructions were given to all departments to submit future plan and it was submitted by teachers. IQAC refined it.
- 5) Various value added and skill based courses were started.
- 6) Presentation for Autonomy was prepared
- 7) Two days' Workshop was organized on E-Content development on 16-17 October 2018

The agenda for the IQAC- meeting to be held on 22/10/2018

The IQAC – meeting is called on 22/10/2018 to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC – room at 4.00 p.m

Agenda-

- i) Finalization of the minutes of the last meeting
- ii) Review of first term academic and co-curricular activities
- iii) Discussion on recommendations to be issued to teachers based on NAAC guidelines
- iv) Discussion on planning for second term
- v) Discussion on incubation center
- vi) Any other with the prior permission of chairman

The following members were present. The meeting unanimously passed the following resolutions.

- i. Principal Dr. N. P. Tendolkar, Chairman
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM
- iii. Prof. A. M. Kulkarni, Co-Ordinator
- iv. Prof. V. P. Shringare, Member
- v. Dr. S. A. Patil, Member
- vi. Dr. M. R. Kale, Member
- vii. Dr. P. V. Naikwade, Member
- viii. Prof. U. B. Bhatye, Member
- ix. Dr. Mahesh Bhagwat, Educationist
- x. Mr. Mangesh Prabhudesai, Industry Expert

Resolutions:

The meeting of the IQAC was held on 22/10/2018 in IQAC room at 4.00 p.m. following resolutions were passed unanimously.

- i) It was resolved that the minutes of the last meeting be finalized.
- ii) It was resolved that the IQAC should strictly observe the implementation of academic calendar and report the principal at the end of every month
- iii) It was resolved that the IQAC should prepare in detail action plan for the activities to be conducted in the commencing period based on revised NAAC guidelines and communicate to the teachers before 30th November 2018.
- iv) It was resolved that at least one value added/skill oriented course should be initiated by every academic department in the college.
- v) It was resolved that A separate incubation center should be established for employment orientation of the college students.

Action taken report

- 1) IQAC strictly observed the implementation of academic calendar and report was given to principal.
- 2) Action plan was revised as per revised NAAC guidelines.
- 3) Adhering to the guidelines given by NAAC, all the departments were requested to conduct at least one value added/skill oriented course.
- 4) A committee under the headship of Hon. Vice principal S.V. Takalkar was established to form incubation center and carry on activities.

The agenda for the IQAC- meeting to be held on 06/02/2019

The IQAC – meeting is called on 06/02/2019 to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC – room at 4.00 p.m

Agenda-

- i) Finalization of the minutes of the last meeting
- ii) Discussion on Academic audit report
- iii) Preparation for implementation of Autonomy
- iv) Organization of workshop on IPR –A review
- v) Review of the visit of the autonomy team
- vi) Installation of smart board
- vii) Any other with the prior permission of chairman

The following members were present. The meeting unanimously passed the following resolutions.

- i. Principal Dr. N. P. Tendolkar, Chairman
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM
- iii. Prof. A. M. Kulkarni, Co-Ordinator
- iv. Prof. V. P. Shringare, Member
- v. Dr. S. A. Patil, Member
- vi. Dr. M. R. Kale, Member
- vii. Dr. P. V. Naikwade, Member
- viii. Prof. U. B. Bhatye, Member
- ix. Dr. Mahesh Bhagwat, Educationist
- x. Mr. Mangesh Prabhudesai, Industry Expert

Resolutions:

The meeting of the IQAC was held on 06/02/2019 in IQAC room at 4.00 p.m. following resolutions were passed unanimously.

- i) It was resolved that the minutes of the last meeting be finalized.
- ii) It was resolved that the recommendations by the academic audit committee to be brought to the notice of all the staff members and necessary action should be taken.
- iii) It was resolved that two days' Workshop to be conducted for autonomy and resource persons for the workshop will be
 - a. Dr. Rajendra Shinde-Xavier College, Mumbai
 - b. Dr. Karanjakar- Vivekanand College, Kolhapur
- iv) It resolved that a separate committee for preparation and monitoring for documents of autonomy process is as follows
 - a. Prof. C. N. Math (Head)
 - b. Dr. S. A. Patil
 - c. Mr. A. C. Dhware
 - d. Mr. P. T. Nargude
 - e. Mr. Sudip Kambli
 - f. Miss Diwpal Chougule
- v) It was resolved that the workshop on IPR be organized on organized on 11th February, 2019
- vi) It was resolved that the IQAC committee congratulates all the staff members for successful management of team visit of UGC for Autonomy.
- vii) It was resolved that smart boards should be installed at least in three places.
- viii) It was resolved that the committee congratulates Dr. Pratap Naikwade for successfully organizing International conference on 15th December, 2018.

Action taken report

- 1) A meeting was conducted for perusal of Academic Audit Report and necessary instructions were given to respective departments for further action.
- 2) One day workshop was conducted for autonomy on 2nd March 2019
- 3) Workshop on IPR was organized on 11th February 2019.

The agenda for the IQAC- meeting to be held on 25/03/2019

The IQAC – meeting is called on 25/03/2019 to discuss the following agenda. All the members are requested to attend the meeting. The venue of the meeting is IQAC – room at 4.00 p.m

Agenda-

- i) Finalization of the minutes of the last meeting
- ii) Organizing National, International conferences by various departments
- iii) Preparation for implementation of Autonomy
- iv) Finalization of schedule and committee for BOS, Academic council and Governing council meetings
- v) Initiation of NCC unit for girls
- vi) Distribution of work of IQAC
- vii) Any other

The following members were present. The meeting unanimously passed the following resolutions.

- i. Principal Dr. N. P. Tendolkar, Chairman
- ii. Mr. Sadanandji Bhagwat, Management Representative, President DSPM
- iii. Prof. A. M. Kulkarni, Co-Ordinator
- iv. Prof. V. P. Shringare, Member
- v. Dr. S. A. Patil, Member
- vi. Dr. M. R. Kale, Member
- vii. Dr. P. V. Naikwade, Member
- viii. Prof. U. B. Bhatye, Member
- ix. Dr. Mahesh Bhagwat, Educationist
- x. Mr. Mangesh Prabhudesai, Industry Expert

Resolutions:

The meeting of the IQAC was held on 25/03/2019 in IQAC room at 4.00 p.m. following resolutions were passed unanimously.

- i) It was resolved that the minutes of the last meeting be finalized.
- ii) It was resolved that all the academic departments should try to organize at least one National or International conference during the assessment period.
- iii) It was resolved that IQAC should prepare a schedule for meetings of statutory bodies like BOS, Academic Council, Finance committee and Governing body to be organized in the month of April.
- iv) It was resolved that of the Head of departments in consultation with their colleagues and adhering to the guidelines of autonomy should form Board of Studies for the respective subjects under their purview and communicate to the IQAC before 10th April, 2019.
- v) It was resolved that the procedure of applying for NCC unit for girls be initiated.
- vi) It was resolved that considering the volume of work for IQAC regarding autonomy the distribution of is decided in the following manner
 - a) RAR, AQAR submission and issue of notices: Dr. S. A. Patil
 - b) Preparation of RAR and AQAR: All IQAC members
 - c) CAS related work: Dr P. V. Naikwade and Dr. M. R. Kale
 - d) Drafting the minutes and maintenance of record: Dr. M. R. Kale
 - e) Autonomy Monitoring : Prof. M. W. Jakhi and Academic planning committee
 - f) Preparation for academic audit for every year: Prof. U. B. bhatye

Action taken report

- 1) Schedule of Meetings of statutory bodies like BOS, Academic Council, Finance committee and Governing body was prepared and meetings were conducted.
- 2) BOS of each subject were formed.
- 3) Submitted proposal for NCC unit for girls